

ROLE PROFILE

Job Title: Health & Safety Manager Location: London

Reports to: Health & Safety Director Division/Dept: Group Operations

Summary of the Role's Main Purpose

The Health & Safety Manager will work to support the Health & Safety Director in the delivery of the health and safety strategy. They will provide health and safety support across the relevant SEGRO teams, offices, Estates and construction sites both in the UK and across Europe.

Principal Accountabilities

- Day-to-day implementation and monitoring of policies, systems and procedures to include accident investigations, estate audits and vacant unit inspections, reporting and analysis.
- Assist in the development of construction strategies and standards, attending site inspections across UK and Europe and engaging with internal and external stakeholders, such as; construction partners, local teams and H&S Consultants to provide guidance and support to ensure compliance.
- Review the online health and safety system (Safety Matters), finding solutions to complex issues and ensuring timely close-out of actions.
- Assist with reactive health and safety incidents, providing support to the business in the management of risk.
- Provide monthly incident reports to both the Operations and Executive Committees.
- Provide advice and support across the Group for queries as they arise (e.g. refurbishment risk assessments, operations / estate management, Development and Investment).
- Work closely with HR to develop and support Occupational Health and Wellbeing initiatives.
- Disseminate learnings from risk assessments / incidents to ensure that SEGRO shares best practice across the Group and follow up on any 'calls to action'.
- Drafting and coordinating internal H&S communications (briefing notes, webinars, quarterly magazine, etc.) and updating our intranet pages keeping them fresh and appealing.
- Coordination of new training solutions with assistance from external consultants.
- Manage projects on compliance risks ensuring our database is up to date (e.g. asbestos).
- Maintain adequate information systems on civil and criminal law, health and safety management, and technical advances.
- Interpretation of health and safety law in the context of the SEGRO organisation, providing health and safety advice to the Business, as required.
- Attend Health & Safety Working Group and Operations / Executive Committee meetings and act as deputy for the H&S Director for the Business, when required.
- Working with teams to support development of risk assessments for events and site visits.

Core Areas of Knowledge, Skills & Experience

Essential

- Health & Safety Qualification – NEBOSH Diploma or equivalent
 - General commercial awareness within a corporate environment
 - Proven knowledge and proficiency to an intermediate level in Microsoft Office applications
 - Good analytical skills and a keen interest in statistics and data analysis
 - Flexible team player with the ability to drive results and deliver benefits
 - Excellent interpersonal and communication skills, with the ability to operate across an organisation at all levels
 - Ability to prioritise and take initiative
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Desirable

- Knowledge of the construction and property sectors

Special Job Requirements

- Full, valid driving licence to frequently travel to other SEGRO Offices (Slough/ Coventry), customer and development sites
- Ability to travel to Continental Europe as required.

Completion date: October 2025
