

Timber Procurement Policy



A Sustainable Way Forward

Introduction

This Timber Procurement Policy has been introduced to ensure that as far as practicable the timber we use on our developments is purchased from well managed, renewable and legal forestry operations.

In order for this to be meaningful and effective we intend this policy to be used on all our developments and by all our suppliers of timber and timber based products.

The enclosed document will give guidance on the following:

- When and where the Policy should be applied
- Details of certification schemes and how they can be recognised
- Forestry Stewardship Council (FSC) is our preferred method of seeking the chain of custody of our timber products. We have also included a list of FSC certified suppliers
- A copy of our Timber Procurement Schedule.

Timber Procurement Policy

As part of SEGRO's commitment to continuous improvement in the area of sustainable procurement of timber products, we seek to procure our timber and related timber products from well-managed sustainable forests.

To achieve this SEGRO will ensure the following:

- That all timber used on our developments is from well-managed and independently certified sources where possible
- When timber is to be supplied by a third party, timber will only be purchased from a supplier or sub-contractor, approved by SEGRO
- Approve all sub-contractors and suppliers used for timber products following a detailed assessment of their Environmental Policy
- As Forestry Stewardship Council (FSC) is our preferred method of seeking the Chain of custody of our timber products, we will use best endeavours to purchase timber products with this accreditation. If this cannot be applied, we will verify that timber is from a well-managed source
- Make our designers, contractors and all suppliers aware of this policy and use training if required to gain their support in its use
- Make this policy an integral part of our Environmental Management System
SEGRO's Construction Manager is responsible for ensuring that this policy is an integral part of the company Environmental Management System. The Group Environmental Manager will be responsible for its implementation.
- The policy will be reviewed on an annual basis to ensure it is keeping pace with developments in the complete field of timber use and procurement.

Brendan Fogarty

Group Environmental Manager

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Timber Certification Accreditation Schemes

Accreditation schemes will certify that the timber purchased comes from well-managed and sustainable forests. The two most recognisable schemes are as follows:

On a Global scale it is Forest Stewardship Council (FSC)



What is the Forest Stewardship Council?

The Forest Stewardship Council (FSC) is an independent, non-profit governmental organisation founded in 1993. The FSC supports environmentally appropriate socially beneficial and economically viable managements of the worlds Forests. Its main activity is to accredit organisations, which certify forests that are well managed.

On a European Scale it is European Forest Certification (PEFC)

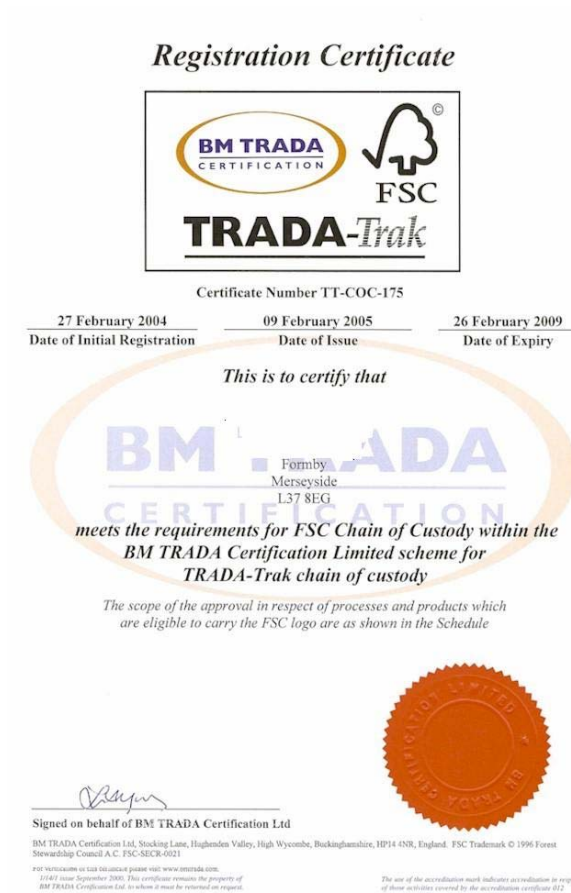


The PEFC Council is an independent, non-profit, non-governmental organisation, founded in 1999, which promotes sustainably managed forests through independent third party certification. The PEFC provides an assurance mechanism to purchasers of wood and paper products that they are promoting the sustainable management of forests.

There are other schemes in operation such as the following:

- Nordic Forest Certification
- African Timber Organisation
- International Organisation for Standardisation.

Example of FSC Chain of Custody Certificate



Certificate

Below is an example of how you will see the certification number

Certificate Number

The number will appear on FSC certified products and can be checked via the FSC website

BF-FM/COC-1960
OR
WFG-CoC-0044

The first section is an abbreviation of the certifier
BF= Bowden Forestry
WFG= Wood for Good

2nd Section is an abbreviation for the type of certification:
FM+ Forestry Management
CoC/COC = chain of Custody
FM/COC = Combined Certificate

The 3rd Section shows a unique identification number for the certified company

Points to Note

How you can ensure that FSC timber has been purchased

Specifiers and purchasers need to be certain that FSC timber really has been used. Timber may or may not physically carry the FSC trademark. In all cases the invoice of the supplier should clearly state that FSC certified timber was supplied. There should also be a code number that refers to the chain of custody certificate number; e.g. SA-COC-1022 or SGS/COC/0755/6525/0184. If your invoice does not give a code number ask your supplier to provide the relevant information and to give it on future invoices. If you are in any doubt at all or would like to verify the CoC number, contact the FSC UK office.

The FSC-UK office provides lists of certified forests in the UK together with the timbers they produce, and a list of timber merchants and importers in the UK who can supply certified timber. For details of certified forests and products world-wide there is a free on-line database which can be found through the product search on the FSC website using the 'search worldwide' option. Alternatively you could encourage your suppliers to consider forest certification. The FSC-UK office also provides information about certification to pass on to your suppliers to encourage them to get certified. Many manufacturers find they already use certified suppliers, but you will need to make sure that you are specifying their certified products and not uncertified lines.

The effect of FSC timber on project costs

This is variable – some timbers may cost the same as uncertified (especially home-grown softwoods). Where costs are higher, they can be justified as ensuring that timber is sourced from well-managed forests. Even with tropical timbers, one architect reported that the South American species used was actually cheaper than one originally specified but found not to be available from a certified source. Remember to contact FSC as early as possible – the more you can investigate different species and suppliers, the better your chances. You can call the FSC on 01686 413 916.

What certified timber and building materials are available?

For UK sources, use the FSC on-line Product Selector . For international sources, use www.fsc-uk.org where you can check, for example, whether a certain timber species is available from an FSC certified forest.

Example of FSC Certified Timber Suppliers

The following table gives contacts for suppliers of FSC certified hardwoods and softwoods. It is not an exclusive list, but includes suppliers recognised by SEGRO as providers of FSC timber. Suppliers are free to use suppliers of their own choice, but are responsible for the accreditation of the timber supplied.

FSC Certified Timber Suppliers A - Z			
Supplier	Telephone	Location	Wood Type
B&Q	Across UK	UK	European
Brooks Brothers Ltd	01621 877400	Essex	European Softwoods
C Blumsom	0181 59451753	London	European Softwoods North American
Clarks Wood Company Ltd	01179 716316	London & Bristol	European Softwoods North American Tropical
Eastern & Baltic Timber Ltd	01873 811330	Wales	European
Ecotimber	02920 707444	Cardiff	European Softwoods Tropical
English Woodland Timber Ltd	01730 816941	Sussex	European
Focus	Across UK	UK	European
Homebase	Across UK	UK	European
International Timber	0161 8482900	Manchester	European North American Tropical
Karl Danzer Ltd	01621 851002	Essex	Tropical Hardwoods
Norex Forest Products Ltd	01737 814567	Surrey	European Hardwoods North American Tropical
Northwood Forest Products Ltd	01275 794441	Bristol	European Softwood
Ridings Sawmill	01389 841263	Suffolk	European Hardwoods
SIA Nels	01732 742707	Kent	European Softwood
Smee Timber Ltd	01606 555500	Cheshire	European North American
Timbmet Ltd	01865 862223	Oxford	European North American Tropical
Tradelink Wood Products	0207 4607788	London	Tropical Hardwoods

SEGRO, when procuring timber either directly or through sub-contractors, should obtain information about the source of the timber before it is purchased. This should be done using the Procurement Schedule on the next page.

If it is not possible to obtain FSC timber or the cost is thought to be excessive, further information about the source of the timber should be sought.

Details on the Procurement schedule should be passed to the SEI Group Environmental Manager who will collate the information and monitor the procurement process.

Timber Procurement Schedule

Timber Source Certificate		
Development Name	Contract Number	Works Package
Sub-Contractor	Timber Supplier	Timber Volume

The Contractor is to complete this sheet for every purchase made for timber or timber product for procured for this Project and submit to SEGRO for approval.

Ordered By:				Order Date:			
Permanent site location for timber (if applicable)				Total Volume (m³)			
Country of Origin	Trade Name	Wood Product Volume Category A (m³)	Wood Product Volume Category B (m³)	Wood Product Volume Category C (m³)	Wood Product Volume Category R (m³)		

Please provide supporting documentation to show the chain of custody

Category A - FSC Certified Forest <input type="checkbox"/> FSC Certificate Proof of Chain of Custody	Category B - Other Certified Forest <input type="checkbox"/> Certificate / Proof of chain of custody from other certification scheme
Category C - Unknown and / or not certified <input type="checkbox"/> Details of forest supplying timber / timber produce <input type="checkbox"/> Substantiation of why procurement of certified timber is Not reasonably practicable <input type="checkbox"/>	
Category R - Recycled <input type="checkbox"/> Certificate from manufacturer of recycled timber product	